



**San Gabriel Valley Council of Governments  
AGENDA AND NOTICE OF THE REGULAR MEETING  
OF THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE**

**Monday, May 24, 2021– 12:00PM**

**Teleconference Meeting:**

**Zoom Link: <https://zoom.us/j/97230047693>**

**Livestream is available at: <https://youtu.be/7cWusARnG0U>**

The SGVCOG's Capital Project and Construction Committee consists of five (5) regional districts; Northeast, Southeast, Central, Southwest, Northwest, the County of Los Angeles and the San Gabriel Valley Council of Governments. Members of the former Alameda Corridor-East Construction Authority (ACE) Board shall maintain a seat on the Committee unless or until completion of all ACE Project(s) in their respective cities. Each member or alternate shall have one vote. A quorum is 50% of its membership. Action taken by the Committee shall be by simple majority of the members present. All disclosable public records related to this meeting are available at [www.theaceproject.org](http://www.theaceproject.org) and viewing at the Rivergrade Road office during normal business hours.

**MEETINGS:** *Regular Meetings of the Capital Projects Construction Committee are held the fourth Monday of every month at 12:00 PM at the West Covina City Hall, 1444 West Garvey Avenue, MRC Room 314, West Covina, CA 91791.* The Capital Projects Construction Committee agenda packet is available at the ACE Project office, 4900 Rivergrade Road, Suite A120, Irwindale, CA 91706 and on the website, [www.theaceproject.org](http://www.theaceproject.org). Copies are available via email upon request (yrivera@sgvcog.org). Documents distributed to a majority of the Board after the posting will be available for review in the ACE Project office and on the ACE Project website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Members of the public may comment on any item on the agenda at the time it is taken up by the Committee. We ask that members of the public come forward to be recognized by the Chair and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a three-minute time limit on individual remarks at the beginning of the discussion. Persons addressing the Committee are to refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

**MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Capital Projects Construction



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



Committee meeting scheduled May 24, 2021 at 12:00 p.m. will not be allowed. To allow for public participation, the Capital Projects Construction Committee will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://youtu.be/7cWusARnG0U>. You may also access the meeting via the livestream link on the front of the agenda page.

**SUBMISSION OF PUBLIC COMMENTS:** For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by phone.

- **Email:** Please submit via email your public comment to Deanna Stanley [dstanley@sgvcog.org](mailto:dstanley@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT.” Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Public comment may be summarized in the interest of time, however the full text will be provided to all Committee members prior to the meeting.
- **Zoom:** Through Zoom, you may speak by using the web interface “Raise Hand” feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Deanna Stanley at least 48 hours prior to the meeting at [dstanley@sgvcog.org](mailto:dstanley@sgvcog.org) or Yanin Rivera at (626) 214-1308.

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## PRELIMINARY BUSINESS

1. Pledge of Allegiance
2. Roll Call
3. Public Comment
4. Chairman’s Remarks
5. Member Comments

## INFORMATIONAL

6. Preliminary Recommended Major Unfunded Projects in the San Gabriel Valley for the Metro Strategic Project List ([pages 4 – 7](#))

## PROJECT REPORTS

7. Director of Capital Projects Monthly Report ([pages 8 – 13](#))
8. Construction Project Progress Report

## ACTION ITEMS

9. Approval of Capital Projects and Construction Committee Meeting Minutes of April 26, 2021 ([pages 14 – 17](#))
10. Approval of Annual Task Orders and Amendments for 2021 Support Services ([pages 18 – 21](#))
  - Burke, Williams & Sorensen, LLC, annual task order for \$1,200,000
  - Capital Representation Group, contract amendment for \$55,000
  - David Lang & Associates, annual task order for \$71,162
  - Epic Land Solutions, Inc., annual task order for \$30,986
  - HDR Engineering, Inc., annual task order for \$796,855
  - Ken Spiker & Associates, contract amendment for \$65,000
  - LSA Associates, Inc., annual task order for \$134,908



*If you would like to receive the Capital Projects and Construction Committee agenda electronically, please email Amy Gilbert at [ahanson@sgvcog.org](mailto:ahanson@sgvcog.org)*

- Lee Andrews Group, Inc., annual task order for \$588,838
  - Lubka & White, LLP, annual task order for \$59,920
  - Oliver Sandifer & Murphy, annual task order for \$518,175
  - Paragon Partners, Ltd., annual task order for \$662,328
  - Stantec, annual task order for \$429,744
  - Woodruff, Spradlin and Smart, annual task order for \$330,000
11. Approval of Task Order 2 with Anser Advisory for Construction Management Services for the SR-57/60 Chokehold Relief Program Phase 1 – Diamond Bar Golf Course Project ([pages 22 – 26](#))
  12. Approval of Task Order 1 to Lee Andrews Group for Public Outreach Services for the Montebello Blvd Grade Separation, Maple Avenue Pedestrian Bridge, and Greenwood and Vail Avenues Safety Improvement Projects ([pages 27 – 31](#))
  13. Approval of Task Order 3 Revision 4 with RailPros for Design Support During Construction Services for the Pomona At-Grade Safety Improvement Project ([pages 32 – 36](#))
  14. **ADJOURN**



# REPORT

DATE: May 24, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects  
Marisa Creter, Executive Director

RE: **PRELIMINARY RECOMMENDED MAJOR UNFUNDED PROJECTS IN THE SAN GABRIEL VALLEY FOR THE METRO STRATEGIC PROJECT LIST**

## RECOMMENDED ACTION

For information only.

## SUMMARY

The Los Angeles County Metropolitan Transportation Authority (Metro) adopted the Long Range Transportation Plan (LRTP) last year to provide a detailed roadmap for guiding Metro's plan to build, operate, maintain, and partner for improved mobility over the next three decades. Included in the LRTP is the development of the Short Range Transportation Plan (SRTP), a 10-15-year action plan which contains the Strategic Project List (SPL). The SPL includes a list of planned but unfunded major transportation projects and approved transportation programs submitted to Metro from any of the nine councils of governments (COGs) in Los Angeles County.

The SPL includes two major components:

1. **Major Projects Component:** A list of defined projects that support transit, roadway, bicycle, and pedestrian travel and goods movement.
2. **Programs Component:** Capital investments in transportation programs that have been approved by a subregional COG in Los Angeles County.

Metro stated that the SPL is not a prioritized list and is not tied to existing funding sources or any specific future funding sources. Additionally, only projects of regional transportation significance should be included in the SPL. Local transportation projects may be eligible for the Multi-Year Subregional Program (MSP) funding or local return funding regardless of their listing on the SPL.

Furthermore, a project included in the SPL does not commit Metro or the COGs to fund the project; however, the existence of an up-to-date funded project list will be beneficial for Metro's regional planning efforts and identify Los Angeles County's overall transportation and funding needs.

**ELIGIBLE SPL PROJECTS AND PROGRAMS**

Eligible projects for the SPL’s **Major Projects Component** include planned or defined projects that support transit, roadway, bicycle, and pedestrian travel and goods movement. Specifically, projects under the Major Projects Component must meet one of the below criteria for inclusion in the SPL. These projects criteria are broken into two tiers of projects based on their relative size and scope.

<b>Transit Projects</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects</li> <li>Grade separation projects for existing fixed-guideway transit lines</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>Purchase of electric or other zero-emission buses</li> </ul>

<b>Active Transportation and Complete Streets</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions</li> <li>Complete Streets projects that cross multiple jurisdictions</li> <li>New pedestrian and bicycle overcrossings and underpasses</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>Class I multi-use paths or Class VI cycle tracks that provide direct access to fixed guideway transit</li> </ul>

<b>Highway Projects</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>Any new high-occupancy toll (HOT) lane(s) or upgrades to existing facilities; or additions to high-occupancy vehicle (HOV) lane(s)</li> <li>New interchange or direct connector</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>New auxiliary lanes</li> <li>Multi-jurisdictional arterial improvement project</li> <li>Countywide or subregion-wide ITS project</li> </ul>

<b>Goods Movement Projects</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>Grade separation projects</li> <li>Dedicated truck facilities or truck toll facilities</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>Project occurs on the countywide Strategic Truck Arterial Network</li> </ul>

<b>Projects of Any Mode</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>Any defined transportation project with a project cost that exceeds \$50 million</li> </ul>

Eligible projects for the SPL’s **Approved Programs Component** include transportation programs that have been approved by the Metro Board of Directors, a COG Governing Board, or another entity on behalf of multiple jurisdictions. These programs must be related to transportation by increasing the mobility of individuals or goods, reducing conflicts, increasing safety, and

eliminating the need for travel. Such programs must result in future capital projects. For example, a subregion-wide Vision Zero Program is eligible to be included on the SPL under the Approved Programs Component as long as it includes multiple capital projects aimed at increasing safety.

**Major Unfunded Projects and Programs in the San Gabriel Valley**

Metro recently requested all of the COGs to submit eligible projects and programs for inclusion on the SPL by **June 30, 2021**. Each project to be included in the SPL must be submitted to Metro with the appropriate request form.

Upon examining the eligibility criteria, staff has identified a preliminary recommended list of projects in the San Gabriel Valley to be included in the SPL:

<b>Project Title</b>	<b>Jurisdiction</b>	<b>Category</b>	<b>Mode</b>	<b>Est'd Cost</b>
Montebello Blvd Grade Separation	City of Montebello	Major Project	Goods Mvmt	\$188M
Turnbull Canyon Road Grade Separation	City of Industry	Major Project	Goods Mvmt	\$84M
Maple Ave Pedestrian Overhead Crossing	City of Montebello	Major Project	Active Transp./Goods Mvmt.	\$26M
Pomona At-Grade Crossings Pedestrian Safety	City of Pomona	Major Project	Active Transp./Goods Mvmt.	\$26M
State Route 57/60 Confluence Chokepoint Relief Program	City of Diamond Bar	Major Project	Highways	\$450M
I-605/Valley Boulevard Interchange Improvement Project	City of Industry	Major Project	Highways	TBD
La Verne Transit Oriented Development (TOD) Pedestrian Bridge	City of La Verne	Major Project	Active Transp./Transit	TBD
SR60/I605 Interchange Improvements	Los Angeles County	Major Project	Highways	TBD
North Hollywood to Pasadena BRT	City of Pasadena	Major Project	Transit	TBD
SGV Transit Study (Capital Projects)	SGVCOG	Approved Program	Transit	TBD
Foothill Gold Line Extension (Pomona to Montclair)	SGVCOG	Major Project	Transit	\$450M

Due to the short turnaround time set forth by Metro, staff is soliciting feedback from member cities for additional eligible projects and programs that can be included in the SPL. The official proposed list of SPL projects and programs will be presented to the SGVCOG Transportation Committee for review on June 10, 2021 and to the SGVCOG Governing Board for adoption on June 17, 2021. Staff will transmit the adopted list to Metro by June 30, 2021.

Prepared by:   
Alexander Fung  
Management Analyst

Reviewed by:   
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
Marisa Creter  
Executive Director

*cpcc 210524 prelim major unfunded projects for metro vf*

# REPORT

DATE: May 24, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects

RE: **DIRECTOR OF CAPITAL PROJECTS' MONTHLY REPORT**

## **RECOMMENDED ACTION**

Receive and file.

## **BACKGROUND**

Each month the Director of Capital Projects provides an update on key programs. Committee members may contact staff for clarifications on any of the reported items prior to the scheduled meeting. The following are items of note since the last meeting:

### **I. PROGRAMS**

#### **San Gabriel Valley Transit Study**

In October 2020, the Governing Board approved the Memorandum of Understanding (MOU) with Metro and agreed to manage the San Gabriel Valley Transit Feasibility Study with a budget of \$1,500,000 via Measure M. The MOU acknowledges that the approved Initial Project Budget (up to \$1,500,000) may only be sufficient to cover a portion of the STUDY (tasks 1-7 and 11). Tasks 8-10 and 12 would require additional funding allocations by the Metro Board, subject to funding availability. The Initial Project Budget is itemized as follows:

- \$998,042 for the Feasibility Study technical analyses
- \$240,505 for the public outreach services
- \$261,958 for SGVCOG staff costs

On May 20, 2021, the Governing Board authorized the Executive Director to execute a contract with Kimley-Horn and Associates, Inc. to conduct technical analyses for the San Gabriel Valley Transit Feasibility Study (tasks 1-7 and 11) for not-to-exceed \$998,990. The Executive Director also issued a contract to Hill International, Inc. to conduct public outreach services as part of the Study for not-to-exceed \$240,505. The performance period will be 12 months, beginning in June 2021 and ending in May 2022.

The costs to complete tasks 1-7 and 11 by Kimley-Horn and Associates, Inc. and Hill International, Inc. plus SGVCOG staff expenses will be reimbursed by Metro using Measure M for up to \$1,500,000. Upon the conclusion of tasks 3 and 4, SGVCOG, Metro, and Kimley-Horn will re-examine the scopes for tasks 8-10 and 12 to gain a better understanding of the need. Based on the

information gathered at that point, Kimley-Horn will provide an updated cost proposal for completing the remainder of the project. The SGVCOG and Metro staff will review the additional funding needs and develop a budget proposal for Metro approval. Upon adoption of the budget proposal by the Metro Board, an amendment to the MOU and contract revisions will be presented to the Governing Board for approval.

#### Regional Vehicle-Miles-Travelled (VMT) Mitigation Fee Structure Program

At the recommendation of member agencies, staff is in the process of preparing to solicit professional services to develop the Regional VMT Mitigation Fee Structure Program. This program would build on the previous regional VMT cooperation efforts in the San Gabriel Valley by developing a fee structure aimed at mitigation or reducing a development's VMT impacts.

As of May 8<sup>th</sup>, the SGVCOG received interest from 27 member cities to join this regional endeavor. Of the 27 participating cities, 16 cities have officially executed the Memorandums of Agreement (MOAs) with the SGVCOG. Staff is in the process of executing MOAs with the remaining cities and preparing to release the program's Request-for-Proposal (RFP) closer to the end of this month.

## **II. PROJECTS**

#### State Route 57/60 Confluence Chokepoint Relief Program

The State Route 57 (SR-57) and State Route 60 (SR-60) area of confluence, between the City of Diamond Bar and City of Industry, is among the worst segments of freeway in the nation for traffic congestion and accidents. This two-mile long area is also the busiest truck freight route in the country, which adds additional stress and conflict as cars and trucks contend for position on the road. The Los Angeles County Metropolitan Transportation Authority (Metro) is the primary funding agency for the Project. SGVCOG serves as the lead agency to oversee all aspects of the construction, in close coordination with the California Department of Transportation (Caltrans) District 7 Office, the Los Angeles County, together with the City of Diamond Bar and the City of Industry.

An Issue for Bid (IFB) for Construction of the Diamond Bar Golf Course Project will be released on April 22. The contract award for the construction will be recommended to the Committee on June 28, 2021. The construction for the golf course improvements is expected to begin in August 2021. A Request for Proposals (RFP) for Construction Management for the SR57/60 Improvement Project was released March 22 with a due date of May 7, 2021.

On May 7, 2021, staff joined City of Diamond Bar Mayor Nancy Lyons, City of Industry Mayor Cory Moss and other dignitaries in a briefing for Congresswoman Young Kim at the job site. Congresswoman Kim has been a strong advocate to secure additional federal funding for this project.



Photo credit: City of Diamond Bar

### Montebello Corridor Project Field Briefing

On May 5, staff conducted a field briefing for City of Montebello Mayor Pro Tem David Torres and Councilwoman Scarlet Peralta at the project sites. The Montebello Corridor Project includes three separate yet inter-related components: (1) Montebello Way/Boulevard Grade Separation; (2) Maple Avenue Pedestrian Crossing Bridge; and (3) Vail Avenue and Greenwood Avenue At-Grade Traffic Safety Improvements.



Photo credit: Ricky Choi, SGVCOG

### Fullerton Road Grade Separation Construction Contract Update

On April 26, 2021 the Capital Projects and Construction Committee (CPCC) adopted Resolution 21-01 authorizing and directing staff to explore alternative project delivery methods, including, but not limited to, the Construction Manager/General Contractor method, for completing construction of the Project and to return to the Committee with recommendations and contracts implementing such methods for the Committee's review and determination. This is the update on the progress of said activities.

After considering several alternatives to the approach that would be used to complete the project, staff determined that a combined effort between the Construction management (CM) firm Berg and associates and a contractor could provide the best results. Staff asked Berg and Associates to consider this approach and they agreed and intend to bring Griffith Company on board to support

the efforts. The two firms would be forming the Berg/Griffith Joint Venture (JV) and would function as the firm that would complete the work. Staff is confident that this approach will provide an opportunity to collaborate with the JV on a solution.

SGVCOG has been meeting with the JV since May 3, 2021 on key areas including establishing roles and responsibilities, identifying risk items, identifying cost savings opportunities, costing out the completion of the project, and developing contract language. Negotiations are scheduled to continue until the middle of June in anticipation of an agreement being reached and brought before the CPCC on June 28, 2021.

#### Union Pacific Railroad Coordination

On April 28, staff met with Union Pacific management and technical leads in person and went over numerous items affecting the ongoing ACE projects. Union Pacific crew completed the second track cut-over on May 8 for the Fairway Avenue Project and is committed to cut-over tracks for the Durfee Avenue Project on May 22 and June 5, 2021. Staff will maintain close contact with Union Pacific coordinator to ensure no further slippage on the cut-over dates.

### **III. FUNDING**

Staff will provide an oral update at your meeting on the Congressionally directed funding requests submitted for the SR 57/60 project, ACE Montebello Boulevard and Turnbull Canyon Road grade separation projects, the at-grade pedestrian crossing improvements in Pomona, and the Gold Line pedestrian bridge in La Verne.

### **IV. CONTRACTING**

The SGVCOG has delegated to the Executive Director or the designee the authority to approve new contracts or change orders for previously approved contracts within certain limits, with a requirement that staff formally report such contract action.

According to the Agency's Purchasing and Procurement Policies and Procedures last updated in December 2020, the Executive Director is authorized to issue contracts with a contract price that does not exceed \$250,000; or modify contracts approved by the Executive Director cumulatively with the initial contract price and prior modifications not in excess of \$250,000; or modify the Board's approved contracts price cumulatively by no more than 10%, or a lesser amount established by the Board. The Executive Director, or designee, is requested to report to the Board at its next regularly scheduled meeting each new contract awarded on an emergency basis and report monthly to the Board all other new contracts and contract modifications entered into by the Executive Director without express Board approval.

For construction, design, and construction management contracts, the "Total Board-approved plus Staff-authorized amount" amount reflects the contract awards authorized by the CPCC along with any approved amendments.

The following has been recommended by the Director of Capital Projects and approved by the Executive Director since the last Committee meeting:

**Consultant/Vendor: Riverside Construction**

**Contract Category: Construction**

**Contract Number: 18-02, the Durfee Ave. Grade Separation Project**

- Total Board approved amount to-date: \$43,957,683
- Maximum contingency based on Board-approved budget (10%): \$4,395,768
- Most recent activities: Contract Change Order No. 3
- Justifications: Additional paving requested by the City of Pico Rivera\*
- Fiscal impact: An additional change order amount of \$70,515\*
- Total Staff-authorized amount to-date: \$106,715 (does not increase contingency)
- Total Board-approved plus Staff-authorized amount: \$44,064,398\*
- Cumulative use of available contingency fund (%) =  $(\$36,200/\$4,395,768) = 0.1\%$

\*Note: This Task Order in the amount of \$70,515 is entirely reimbursed by the City of Pico Rivera through a Betterment Agreement. Therefore, this Change Order does not consume the project's remaining contingency.

**Consultant/Vendor: OHL USA, Inc.**

**Contract Category: Construction**

**Contract Number: 14-01, the Fairway Drive Grade Separation Project**

- Total Board approved amount to-date: \$153,995,584
- Maximum contingency based on Board-approved budget: \$30,762,046
- Most recent activities: Change Order No. 29, removal and disposal of existing UPRR Mainline Track 1 (EMT1) as requested by UPRR.
- Justifications: Due to the unavailability of UPRR work force, UPRR requested ACE to have OHL to perform the work instead.
- Fiscal impact: An additional change order amount of \$447,261
- Total Staff-authorized amount to-date: \$25,169,073
- Total Board-approved plus Staff-authorized amount: \$148,402,611
- Cumulative use of available contingency fund (%) =  $(25,169,073/30,762,046) \sim 82\%$

**Consultant/Vendor: PreScience Corporation**

**Contract Category: Construction Management Services**

**Contract Number: 17-02, the Durfee Avenue Grade Separation Project**

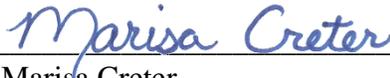
- Total Board approved amount to-date: \$5,791,548
- Maximum contingency based on Board-approved budget (10%): \$579,155
- Most recent activities: Task Order 2, Revision 7
- Justifications: Budget Reallocation Only, Sub-consultant will perform materials testing
- Fiscal impact: An additional change order amount of \$0
- Total Staff-authorized amount to-date: \$0
- Total Board-approved plus Staff-authorized amount: \$5,791,548
- Cumulative use of available contingency fund (%) = 0%

**V. COMMUNITY OUTREACH UPDATE**

The following project outreach activities were conducted:

- Distributed school safety kits with railroad and construction safety messages for students at Rowland Elementary School and Jellick Elementary School in Rowland Heights, Yorbita Elementary School in La Puente and Walnut Elementary School in Baldwin Park;
- Coordinated a Chinese-language digital marketing promotion campaign in support of local businesses for the Fullerton Road project; and
- Conducted ongoing community outreach and support activities for the Fairway Drive, Fullerton Road, Durfee Avenue, Turnbull Canyon Road and Montebello Corridor grade separation projects.

Prepared by:   
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
Marisa Creter  
Executive Director

*cpcc 20210524 dcp monthly report vf*

# REPORT

**RE: SGVCOG CAPITAL PROJECTS & CONSTRUCTION COMMITTEE  
UNAPPROVED MINUTES APRIL 26, 2021**

**Call to Order:** Chairman Sandoval called the meeting of the San Gabriel Valley Capital Projects and Construction Committee to order remotely via Zoom and livestreamed via YouTube on April 26, 2021 at 12:02pm.

1. **Pledge of Allegiance** – Vice Chair N. Lyons led the pledge of allegiance.

2. **Roll Call**

Present:

Tim Sandoval, Chair, Pomona  
Nancy Lyons, Vice Chair, Diamond Bar  
Becky Shevlin, Monrovia  
Cory Moss, Industry  
Diana Mahmud, South Pasadena  
Hilda Solis, LA County  
Margaret Clark, SGVCOG, Rosemead  
Maria Morales, El Monte  
Scarlet Peralta, Montebello  
Tim Hepburn, LaVerne

Staff:

Eric Shen, Director of Capital Projects  
Marisa Creter, Executive Director  
David DeBerry, General Counsel  
Deanna Stanley, Admin. Service Mgr.  
Amy Gilbert, Management Analyst  
Andres Ramirez, Senior Project Manager  
Charles Tsang, Senior Project Manager  
Paul Hubler, Director Gov/Community Relations  
Rene Coronel, Project Manager

3. **Public Comment** – There were no public comments.

4. **Chairman Remarks** – Chairman Sandoval reported that John Fasana will be recognized as Elected Official of the Year by the California Transportation Foundation during a virtual ceremony on May 27, 2021 from Noon – 1:30 p.m.

5. **Member Comments** – There were no member comments.

6. **Director of Capital Projects Monthly Report** – E. Shen reported that the RFP for the vehicle miles traveled will be released in May/June. C. Sims updated the Committee on the

restructured BikeShare program indicating that an RFP will be released soon. P. Hubler provided an update on congressionally directed funding requests.

7. **Project Progress Reports** – C. Tsang reviewed construction activities at the Fairway Drive project that included the contractor installing handrails on the railroad bridge and relocation of a Southern California Edison underground vault. Mr. Tsang indicated the unexpected SCE vault relocation resulted in a three-week schedule delay. D. Mahmud requested staff seek reimbursement for the financial impacts from SCE and report back within 60 days. E. Shen reported a utility coordinator will start on May 13 R. Coronel reviewed construction activities at the Durfee Avenue grade separation project that included a 22-foot concrete wall and grading. He reported paving was done in phases to allow traffic to go into businesses and opening of half of the street within the next couple of weeks.
8. **Approval of Capital Projects and Construction Committee Meeting Minutes of March 22, 2021** – A motion was made by H. Solis and seconded by C. Moss to approve the March 22, 2021 minutes.

Ayes: T. Sandoval, N. Lyons, B. Shevlin, C. Moss, D. Mahmud, H. Solis, M. Clark, M. Morales, S. Peralta, T. Hepburn

Nays: None Abstain: None

9. **Approval to Find Bid from Stacy & Witbeck, Inc Non-Responsive and Adopt Resolution No. 21-01, Authorization to Explore Alternative Project Delivery Methods for the Fullerton Road Grade Separation Project** – E. Shen reviewed the results of the latest procurement for construction services for the project. He explained there was one bid received from Stacy & Witbeck that exceeded the engineer's estimate and was incomplete and therefore deemed non-responsive. He reviewed the challenges of the current competitive construction market and requested the Committee approve alternative project delivery methods.

The method of construction manager/construction contractor approach was discussed at length along with other alternative methods to reduce costs. Several committee members agreed it was important to move the project forward and work should be completed by a contractor with grade separation experience. E. Shen indicated if the item was approved, staff will provide a status update at the May 24<sup>th</sup> Committee meeting and a recommendation for award at the June 28<sup>th</sup> meeting.

After extensive discussion a motion was made by N. Lyons and seconded by C. Moss to adopt Resolution No 21-01 finding (1) the bid from Stacy and Witbeck, Inc. for the Fullerton Road grade separation project to be non-responsive due to errors on the face of the bid; and (2) authorize staff to explore alternative project delivery methods, including but not limited to the construction manager/general contractor method to complete construction of the project and return to the Committee with recommendations and contracts implementing such methods for the Committee's review and consideration.

Ayes: T. Sandoval, N. Lyons, B. Shevlin, C. Moss, D. Mahmud, M. Clark, M. Morales,  
S. Peralta, T. Hepburn  
Nays: None Abstain: None

- 10. Approval of Task Order to TRC Solutions for Public Outreach Services for the 57/60 Diamond Bar Golf Course Improvement Project** – P. Hubler reported that the staff report erroneously shows the request for this contract for a period of 18 months when the duration will be 22 months. He reviewed the major tasks including marketing and extensive community outreach. M. Mahmud requested the task order include more detailed information on the scope of work to be provided.

After discussion, a motion was made by T. Hepburn and seconded by C. Moss to authorize the Executive Director to issue a revised task order under the contract with TRC Solutions in the not-to-exceed amount of \$245,677 to provide public outreach services in support of the Diamond Bar Golf Course improvements and utility relocation work over 22 months.

Ayes: T. Sandoval, N. Lyons, B. Shevlin, C. Moss, D. Mahmud, M. Clark, M. Morales,  
S. Peralta, T. Hepburn  
Nays: None Abstain: None

- 11. Approval to Receive and File Quarterly Project Progress Reports** – E Shen requested that in the interest of time, the Committee review information in the agenda and receive and file the quarterly progress and mitigated monitoring reports. There was no action taken.
- 12. Approval to Receive and File Mitigation Monitoring Reports** – There was no action taken.
- 13. Closed Session** - Legal counsel announced the Committee would adjourn to closed session in accordance with Governing Code Section 54956.9(a) to discuss pending litigation and

The Committee returned to open session and legal counsel reported that regarding real property negotiations with Kaykel Investment Properties, the Committee voted unanimously to authorize the Executive Director to execute an agreement in the amount of \$3,190,000 with Kaykel Investment Properties to settle all claims arising out of the Fairway Drive grade separation project and with respect to ACE v Jack in the Box, the Committee voted unanimously to authorize the SGVCOG to enter into a stipulated judgment in the amount of \$425,000 with the defendants to settle all claims arising out of the Fullerton Road grade separation project.

- 14. Adjournment** – The meeting was adjourned at 2:11pm. The next meeting will be held remotely via Zoom on YouTube live on May 24, 2021 at noon.

Prepared by:   
Deanna Stanley  
Clerk of the Committee

Reviewed by:   
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
Marisa Creter  
Executive Director

# REPORT

DATE: May 24, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects  
Marisa Creter, Executive Director

RE: **APPROVAL OF ANNUAL TASK ORDERS**

## **RECOMMENDED ACTION**

It is recommended that the Committee authorize the Executive Director to amend contracts or issue annual task orders for the following contracts for continuing support services needed to deliver the remaining ACE projects from July 1, 2021 through June 30, 2022:

Firm	Type of Service	Annual Task Order NTE
Burke, Williams & Sorensen, LLC	Legal Counsel for right of way, annual task order	\$1,200,000
Capital Representation Group	Legislative support, contract amendment	\$55,000
David Lang & Associates	Community Outreach, annual task order	\$71,162
Epic Land Solutions, Inc.	Property Acquisition and Relocation Assistance services, annual task order	\$30,986
HDR Engineering, Inc.	Property Acquisition and Relocation services, annual task order	\$796,855
Ken Spiker & Associates	Insurance coordination, contract amendment	\$65,000
LSA Associates, Inc.	Environmental services, annual task order	\$134,908
Lee Andrews Group, Inc.	Community Outreach, annual task order	\$588,838
Lubka & White, LLP	Construction Legal services, annual task order	\$59,920
Oliver Sandifer & Murphy	Property Acquisition Legal services, annual task order	\$518,175
Paragon Partners, Ltd.	Right of Way Acquisition services, annual task order	\$662,328
Stantec	Environmental Management services during construction, annual task order	\$429,744
Woodruff, Spradlin and Smart	Property Acquisition Legal services, annual task order	\$330,000

These authorizations would include an overall 10% contingency allowance in accordance with normal agency procedures.

## **BACKGROUND**

Continuation of contracted agency support services is necessary for FY 2021. The following is summary of work activities and proposed contract amendments/annual task orders:

- **Burke, Williams & Sorensen** – Because there are several pending legal cases for property acquisition that BWS has been involved in, those services will be retained until all pending acquisitions have been completed. These include acquisitions on the Montebello, Fullerton, and Durfee projects. It is anticipated that the level of services required from this firm for these services for FY 2021 will require an annual task order in the amount of \$1,200,000.
- **Capital Representation Group** – This firm provides state legislative supportive services for the SGVCOG/ACE Project. The firm provides assistance in responding to questions/information from legislators and state officials concerning the ACE Project. The firm assists in monitoring transportation related bills/legislations and regulations impacting the ACE Project and attending CTC meetings on behalf of SGVCOG. It is anticipated that the level of services required from this firm for all of SGVCOG's/ACE active projects will require a contract amendment in the amount of \$55,000.
- **David Lang & Associates** – David Lang & Associates is part of SGVCOG's community outreach team, specializing in providing assistance with the Asian community outreach across all SGVCOG/ACE Project. It is anticipated that the level of services required from this firm for all of SGVCOG/ACE active projects will require an annual task order in the amount of \$71,162.
- **Epic Land Solutions, Inc.** – This firm provides property acquisition and relocation assistance services. Epic's current task order is for the Nogales (LA Sub) project. The firm's services include property acquisition, preparation of appraisals and project management. It is anticipated that the level of services required from this firm for project outgrants for the utility companies and completing all property settlements on the Nogales project will require an annual task order in the amount of \$30,986.
- **HDR Engineering** – This firm provides property acquisition and relocation services for the SGVCOG/ACE Project. HDR's project assignments will include Pomona's At Grade Crossing Safety Improvements, Montebello and Turnbull Canyon projects. HDR's scope of work includes right of way impact evaluation, property acquisition, relocation assistance, third party services for appraisals and property management. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$796,855.
- **Ken Spiker & Associates, Inc.** – This firm's role includes coordination of SGVCOG's insurance program, review of evidence of insurance provided by SGVCOG's contractors and consultants, as well as periodic risk assessment and review of SGVCOG's contracts

relative to insurance and bond requirements. Their role also includes involvement in coordinating third party claims between SGVCOG and its contractors. The firm will be assisting staff in responding to inquiries from proposers and bidders relevant to insurance requirements on future SGVCOG procurements. It is anticipated that the level of services required from this firm for all of SGVCOG's active projects will require a contract amendment in the amount of \$65,000. The \$65,000 budget does not include any premiums for policies.

- **LSA Associates, Inc.** – This firm provides environmental services for the SGVCOG/ACE Project including general program management, conducting required environmental mitigation monitoring program for Fairway, Fullerton and Durfee projects and environmental permitting for Turnbull project in accordance with Federal and State regulations. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$134,908.
- **Lee Andrews Group, Inc.** – This firm provides public outreach services on the SGVCOG/ACE Project. Their scope consists of two full time equivalent positions to support our public information and field community outreach and the production of all public information material (project brochures, handouts, community events, advertising, etc.) on all active SGVCOG/ACE projects. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$588,838.
- **Lubka & White, LLP** – This firm provides construction legal services including legal assistance in bid preparation, bid protests and challenges, review of agreement and bonds for construction projects anticipated to be awarded in FY 2021, as well assistance on on-call construction-related contracts and contractor claims. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$59,920.
- **Oliver Sandifer & Murphy** – This firm provides property acquisition legal services for the SGVCOG/ACE project. OSM has been assigned with property acquisition legal services for the Nogales, Fairway and Turnbull Canyon projects. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$518,175.
- **Paragon Partners, Ltd.** – This firm provides right of way acquisition services for the SGVCOG/ACE Project. Paragon's project assignments include Fairway, Durfee and Fullerton projects. In addition, Paragon continues to assist with property matters on the San Gabriel Trench, Puente, and Reservoir projects. Paragon's scope of work includes third party services for appraisals, environmental investigation, closing costs for property acquisitions, relocation assistance, property management and project outgrants. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$662,328.

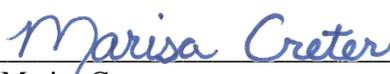
- **Stantec** – This firm provides environmental management services during construction for SGVCOG/ACE Project. These services consist of testing hazardous materials that may be encountered on the project sites and other environmental assessments. The scope for FY 2021 includes work on Durfee, Fairway, and Fullerton projects. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$429,744.
- **Woodruff, Spradlin and Smart** – This firm provides property acquisition legal services for the SGVCOG/ACE Project. It is anticipated that the level of services required from this firm for these services will require an annual task order in the amount of \$330,000.

**FISCAL IMPACT**

Funds for these contracts were included in the recently SGVCOG Board adopted FY 2022 budget and are being funded with various Federal, State, and local grant funds.

Prepared by:   
\_\_\_\_\_  
Carlos Garcia  
Acting Contracts Manager

Reviewed by:   
\_\_\_\_\_  
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
\_\_\_\_\_  
Marisa Creter  
Executive Director

# REPORT

DATE: May 24, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects  
Marisa Creter, Executive Director

RE: **APPROVAL OF TASK ORDER NO. 2 WITH ANSER ADVISORY FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE STATE ROUTE 57/60 CHOKEPOINT RELIEF PROGRAM PHASE 1- DIAMOND BAR GOLF COURSE PROJECT**

## **RECOMMENDED ACTION**

Authorize the Executive Director to issue Task Order No. 2, not to exceed (NTE) \$4,054,805, to Anser Advisory for providing Construction Management Services for the Diamond Bar Golf Course Project, the first phase of the State Route 57/60 Confluence Chokepoint Relief Program.

## **BACKGROUND**

At the November 16, 2020 meeting, the Capital Projects and Construction Committee approved the selection of Anser Advisory for providing an overall construction management services to the State Route 57/60 Chokepoint Relief Program Phase 1 – Diamond Bar Golf Course Project and approved an initial Task Order for pre-construction services (Task Order 1) in an amount not to exceed \$170,000. At the time of this award, the task order for construction management services (Task Order 2) was not awarded.

As Construction Manager (CM) for SGVCOG on this project, Anser Advisory is responsible for ensuring the general contractor and subcontractors to construct as designed, submitting complete and accurate schedules for approval by SGVCOG, and adhering schedules throughout the project. Anser Advisory is also responsible for the control of change work, through identification and quantification of work necessary for the project that is not included in the contract documents. Anser Advisory is responsible for representing SGVCOG when negotiating change orders with contractors, performing quality assurance and inspecting material quantity, managing submittal reviews, monitoring of contractors' compliance with air quality, noise and debris control regulations, and comply to local agency ordinance and permitting requirements.

## **CURRENT ISSUES**

Based on the final design plans and close examination of the anticipated issues throughout the construction, Anser Advisory submitted a cost proposal for the construction management services to SGVCOG for performing a series of tasks throughout the Diamond Bar Golf Course Project. A construction contract is anticipated to be awarded by June of this year and staff will need the services of Anser Advisory for construction management. The negotiated cost proposal of

\$4,054,805 for managing the approximate \$40,000,000 construction is fair and acceptable. Additionally, Anser is committed to meet an 8% Small Business Enterprise (SBE) goal set forth in the contract.

**Task Order 2 Construction Management Services will include the following tasks:**

- Progress Management Services
- Progress Schedule
- Changes/Claims Administration
- Construction Safety
- Cost Engineering / Estimating
- Utility coordination
- Environmental Services
- Progress Payments
- Quality Assurance
- Special Work Assignments
- Submittals, Requests for Information & Nonconformance Report
- Conferences / Meetings
- Contractor Insurance
- Reports & Records
- Document control
- Survey Support (QA)
- Material testing & support services
- Labor compliance & SBE monitoring (support)
- As-Built Drawings
- Traffic Control and Traffic Handling Plans
- Public Affairs (support)
- Contract Closeout

This authorization includes a 10% contingency allowance to the Executive Director in accordance with the agency’s procurement procedures. Any contract amount changes from the above figure due to contract changes that exceed the Executive Director’s authorization will be presented to the Committee for further consideration and approval.

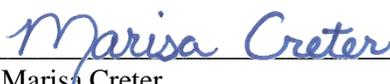
**FISCAL IMPACT**

The engineer’s estimate on the Construction Management Services for the Diamond Bar Golf Course Project is \$4,500,000. The recommended contract amount for Task Order No. 2 (see Attachment A) is within the budgeted amount. The entire Diamond Golf Course Project expenses, including the SGVCOG staff time, are fully reimbursable by the Metro.

<b>Task Orders</b>	<b>Amount</b>
Task Order No. 1: Pre-Construction Construction Management (CM) services	\$170,000
Task Order No. 2: Construction Management services (NTE)	\$4,054,805
<b>Contract Value To-date NTE Value</b>	<b>\$ 4,224,805</b>

Prepared by:   
Rene Coronel  
Project Manager

Reviewed by:   
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
Marisa Creter  
Executive Director

**ATTACHMENT**

Attachment A – Task Order No. 2 with Anser Advisory for construction management services for the State Route 57/60 Chokepoint Relief Program Phase 1- Diamond Gar Golf Course Project

*cpcc 20210524 anser to2 for dbgc cm services vf*

## SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

## TASK ORDER

**CONSTRUCTION MANAGEMENT SERVICES FOR  
THE STATE ROUTE 57/60 CHOKEPOINT RELIEF PROGRAM PHASE 1  
DIAMOND BAR GOLF COURSE PROJECT**

<b>CONSULTANT:</b> Anser Advisory Management, LLC	<b>AGREEMENT NO.:</b> 20-08	<b>TASK ORDER NO.:</b> 2
<b>TASK ORDER TITLE:</b>	Construction Management Services for Diamond Bar Golf Course Project	
<b>EFFECTIVE DATE OF THIS TASK ORDER:</b> June 1, 2021	<b>TASK ORDER VALUE:</b> \$4,054,805.00	
<b>CONTACT:</b> Paul Buckley, P.E.	<b>TELEPHONE:</b> (562) 743-9400	
<b>FACSIMILE:</b>	<b>EMAIL:</b> <a href="mailto:Paul.buckley@anseradvisory.com">Paul.buckley@anseradvisory.com</a>	
<b>ADDRESS:</b> 2677 N. Main Street, Suite 400, Santa Ana, CA 90725		

**1. SCOPE OF SERVICES:**

The CONSULTANT agrees to perform the services identified in Attachment “A”, Scope of Services, which is attached hereto and made a part hereof this TASK ORDER NO. 2.

**2. COMPENSATION:**

The total amount payable to CONSULTANT under this **TASK ORDER NO. 2** shall not exceed: **Four million, fifty-four thousand, and eight hundred and five dollars and 0/100s (\$4,054,805.00)**, as per Attachment “B” (Consultant’s cost proposal), and as defined in further detail in SECTION 7 (COMPENSATION AND METHOD OF PAYMENT) of the AGREEMENT.

**3. SUBCONTRACTORS:**

Attachment “C” List of Proposed Subcontractors for TASK ORDER NO. 2 is attached hereto and made a part hereof this TASK ORDER NO. 2.

**4. KEY PERSONNEL:**

Attachment “D” List of Key Personnel for TASK ORDER NO. 2 is attached hereto and made a part hereof this TASK ORDER NO. 2.

**5. SBE GOAL**

The SBE goal is unchanged by this TASK ORDER.

**6. PERIOD OF PERFORMANCE/NOTICE TO PROCEED**

Work under this TASK ORDER NO. 2 shall commence on June 1, 2021 through May 31, 2023.

All other terms and conditions of this AGREEMENT NO. 20-08 remains unchanged.

In witness whereof, this **TASK ORDER NO. 2** has been executed under the provisions of AGREEMENT NO. 20-08 between SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS and the above named CONSULTANT. By signature below, the parties hereto agree that all terms and conditions of this **TASK ORDER NO. 2** and AGREEMENT NO. 20-08 shall be in full force and effect.

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**CONSULTANT:**

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

Authorized Signature: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: Paul Buckley

Print Name: Marisa Creter

Print Title: Sr. Vice President

Print Title: Executive Director

# REPORT

DATE: May 24, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects  
Marisa Creter, Executive Director

RE: **APPROVAL OF TASK ORDER NO. 1 TO LEE ANDREWS GROUP FOR PUBLIC OUTREACH SERVICES FOR THE MONTEBELLO BOULEVARD GRADE SEPARATION, MAPLE AVENUE PEDESTRIAN BRIDGE, AND GREENWOOD AVENUE AND VAIL AVENUE AT-GRADE CROSSING SAFETY IMPROVEMENTS PROJECT**

## **RECOMMENDED ACTION**

Authorize the Executive Director to issue a Task Order under the contract 19-03B with Lee Andrews Group in the not-to-exceed (NTE) amount of \$1,195,512 to provide public outreach services in support of the Montebello Boulevard Grade Separation, Maple Avenue Pedestrian Bridge and Greenwood Avenue and Vail Avenue At-Grade Crossing Safety Improvements Project (Project). The Scope of Services is to be performed during the construction phase of the Project from approximately April 2022 (FY2021-2022) to October 2025 (FY2024-2025)<sup>1</sup>

## **BACKGROUND**

The Project consists of a roadway underpass at the railroad crossing on Montebello Boulevard, at-grade crossing safety improvements on Greenwood Avenue and Vail Avenue, and a pedestrian bridge overcrossing on Maple Avenue in the City of Montebello. The Montebello Boulevard Grade Separation and At-Grade Safety Improvements are in the final engineering and design phase and a construction contract is anticipated to be awarded in 2022. The Maple Avenue Pedestrian Bridge is at 35% design and is anticipated to begin construction in 2023. Public outreach services are needed for ongoing community outreach and education, stakeholder engagement and communications during the pre-construction and construction stages of the project.

## **CURRENT ISSUE**

A Request for Proposals (RFP) for providing public outreach services was released in July 2020 to the pre-selected firms of the “on-call” public outreach services bench. Two (2) proposals were received from both Hill International and Lee Andrews Group. Staff completed a responsiveness review and determined that Hill International’s proposal was non-responsive due to failure to meet

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<sup>1</sup> Dates subject to change based on project progress. Consultant is not authorized to commence task order without approval of SGVCOG.

proposal requirements. Lee Andrews Group’s proposal was deemed the most responsive and cost-effective, and is being recommended for task order issuance in accordance with our procurement policy. The firm has committed to a 10% DBE goal.

Lee Andrews Group will prepare and implement a comprehensive public outreach and communications plan under the direction of SGVCOG staff. Major tasks include as-needed community outreach, business outreach, public safety outreach, governmental outreach, and media and communications. The team will conduct the multilingual outreach in English, Spanish and Chinese, as required, and may conduct meetings via telephone, online or in person. The outreach team will also conduct pre-construction surveys documenting existing conditions of properties adjacent to construction sites. In addition, the consultant will plan, coordinate and execute community outreach events, including a groundbreaking ceremony at project commencement and a ribbon-cutting/dedication ceremony at project completion.

**FISCAL IMPACT**

The Montebello projects are funded with SB1 gas tax revenue funds and state bond funds from the Prop 1B Trade Corridor Improvement Fund programmed by the California Transportation Commission as well as local sales tax funds committed by the Los Angeles County Metropolitan Transportation Authority.

<b>Task Order</b>	<b>Amount</b>
Task Order No. 1: Public Outreach Services (from April 2022-October 2025)	\$1,195,512
<b>Total Contract NTE Value</b>	<b>\$1,195,512</b>

Prepared by: Paul R. Hubler  
Paul Hubler  
Director of Government and Community Relations

Reviewed by: Eric C. Shen  
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by: Marisa Creter  
Marisa Creter  
Executive Director

**ATTACHMENT**

Attachment A – Task Order No. 1 with Lee-Andrews Group for Public Outreach Services for the Montebello Boulevard Grade Separation, Maple Avenue Pedestrian Bridge, and Greenwood Avenue and Vail Avenue At-Grade Crossing Safety Improvements Project

*cpcc 20210524 to lee-andrews for montebello gs vf*

## SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

## TASK ORDER

**PUBLIC OUTREACH SUPPORT SERVICES FOR THE  
MONTEBELLO BOULEVARD GRADE SEPARATION, GREENWOOD AVENUE AND  
VAIL AVENUE AT-GRADE CROSSING SAFETY IMPROVEMENTS, AND MAPLE  
AVENUE PEDESTRIAN BRIDGE PROJECT**

<b>CONSULTANT:</b> Lee Andrews Group	<b>AGREEMENT NO.:</b> 19-03B	<b>TASK ORDER NO.:</b> 1
<b>TASK ORDER TITLE:</b>	Public Outreach Support Services for the Montebello Boulevard Grade Separation, Greenwood Avenue and Vail Avenue At-Grade Crossing Safety Improvements, and Maple Avenue Pedestrian Bridge Project.	
<b>EFFECTIVE DATE OF THIS TASK ORDER:</b> July 1, 2021	<b>TASK ORDER VALUE:</b> \$1,195,512.09	
<b>CONTACT:</b> Stephanie Graves	<b>TELEPHONE:</b> (213) 891-2965	
<b>FACSIMILE:</b>	<b>EMAIL:</b> sgraves@leeandrewsgroup.com	
<b>ADDRESS:</b> 700 S. Flower Street, Suite 1275 Los Angeles, CA 90017		

**1. SCOPE OF SERVICES:**

CONSULTANT agrees to perform the services identified in Attachment "A", Scope of Services, which is attached hereto and made a part hereof.

**2. COMPENSATION:**

The total amount payable to CONSULTANT under this TASK ORDER shall not exceed: **one million, one hundred ninety-five thousand, five hundred twelve dollars and 09/100s (\$1,195,512.09)**, as per Attachment "B" (Consultant's cost proposal), and as defined in further detail in SECTION 5 (COMPENSATION AND METHOD OF PAYMENT) and Exhibit "B" (COMPENSATION) of the AGREEMENT.

**3. SUBCONTRACTORS:**

There are no proposed subcontractors for this TASK ORDER.

**4. KEY PERSONNEL:**

Attachment "C" List of Key Personnel for this TASK ORDER is attached hereto and made a part hereof.

**5. DBE GOAL**

There is a 10% DBE goal for this TASK ORDER.

**6. PERIOD OF PERFORMANCE/NOTICE TO PROCEED**

Work under this TASK ORDER shall commence on July 1, 2021, and shall terminate on June 30, 2025.

All other terms and conditions of this AGREEMENT remain unchanged.

In witness whereof, this TASK ORDER has been executed under the provisions of the above named AGREEMENT between SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS and the above named CONSULTANT. By signature below, the parties hereto agree that all terms and conditions of this TASK ORDER and the AGREEMENT shall be in full force and effect.

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**CONSULTANT:**

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

Authorized  
Signature: \_\_\_\_\_

Authorized  
Signature: \_\_\_\_\_

Print Name: Stephanie Graves

Print Name: Marisa Creter

Print Title: President & CEO

Print Title: Executive Director

# REPORT

DATE: May 24, 2021

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Eric C. Shen, Director of Capital Projects  
Marisa Creter, Executive Director

RE: **APPROVAL OF TASK ORDER NO. 3 REVISION 4 WITH RAILPROS FOR DESIGN SUPPORT DURING CONSTRUCTION SERVICES FOR THE POMONA AT-GRADE CROSSINGS SAFETY IMPROVEMENTS PROJECT**

## **RECOMMENDED ACTION**

Authorize the Executive Director to issue Task Order No. 3 Revision 4, not to exceed (NTE) \$129,904 to RailPros for providing additional final design services for the Pomona At-grade Crossings Safety Improvements Project.

## **BACKGROUND**

In March 2015, the Alameda Corridor East (ACE) Board approved the selection of RailPros, Inc. (RailPros) to provide preliminary and final design services for the Pomona At-grade Crossings Safety Improvement Project (PROJECT). The PROJECT will improve traffic safety at five (5) crossings: Hamilton Boulevard, Park Avenue, Main Street, Palomares Street and San Antonio Avenue, with upgraded sidewalks leading to the pedestrian gates, street improvements, and upgraded warning signals and signage at each crossing.

RailPros performed conceptual design (approximately up to 15% complete) under Task Order No. 1; preliminary design (up to 35% complete) under Task Order No. 2; and final engineering design (100% complete) under Task Order No. 3. To-date, three (3) revisions to Task Order No. 3 have been issued to allow for additional utility investigation and to grant RailPros time extensions while waiting for the funding agreement from Caltrans to be executed. The following table summarizes the reason(s), issuance/completion, and amount of each task order and revision:

<b>Task Orders</b>	<b>Executed in</b>	<b>Amount</b>
Task Order No. 1: Conceptual Design (5 crossings)	April 2015 Completed in Sept. 2016	\$642,665
Task Order No. 2: Preliminary Design (5 crossings)	October 2016 Completed in Feb. 2018	\$1,093,746
<b>Task Order No. 3: Final Design (5 crossings)</b>	March 2018	\$1,499,636
Revision No. 1: Additional Utility Investigation	March 2019	\$37,534
Revision No. 2: Time Extension	May 2019	\$0

Revision No. 3: Time Extension	February 2020	\$0
<b>Task Order No. 3 To-date NTE Value</b>		<b>\$1,537,170</b>

**CURRENT ISSUES**

In April 2021, Caltrans approved the SGVCOG’s Section 130 funding request for the PROJECT, but the approved funding is only sufficient for design and construction of one of the five crossings. The funding agreement between the SGVCOG and Caltrans was executed shortly after Caltrans approval, with an expiration date of December 31, 2024. The additional funding needed for the remaining crossings has not been secured. Consequently, SGVCOG and the City of Pomona agreed to split the PROJECT into two phases: first to finalize the design and to construct improvements at the San Antonio Avenue crossing only (Phase One); and second, to continue seeking funding for the remaining four crossings (Phase 2).

The split-phasing approach therefore requires adjustments, modifications, and re-packaging of the current final design plans, estimates, and specifications to separate them into two bid packages. In response to the SGVCOG-initiated scope change, RailPros submitted a cost proposal of \$129,904. Staff determined the proposed cost fair and justified for completing Phase One.

**FISCAL IMPACT**

The recommended contract amount for Task Order No. 3 Revision 4 (see Attachment A) will result in a revised contract amount of \$1,667,074 since March 2018. All expenses will be reimbursed through Section 130 Grade Crossing Improvement Funds.

<b>Task Orders</b>	<b>Amount</b>
Task Order No. 3, including Revisions 1-3. (NTE)	\$1,537,170
This Task Order No. 3, Revision No. 4 (NTE)	\$129,904
New Total Task Order No. 3 NTE Value:	\$1,667,074
Remaining Contingency Balance:	\$112,429

Prepared by: Charles Tsang  
Charles Tsang, PE, TE  
Senior Project Manager

Reviewed by: Eric C. Shen  
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by: Marisa Creter  
Marisa Creter  
Executive Director

**ATTACHMENT**

Attachment A - Task Order No. 3, Revision 4 for Additional Final Design Services for the Pomona At-grade Crossings Safety Improvements Project.

*cpcc 20210524 railpros to3r4 pomona at-grade vf*

## SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

## TASK ORDER

**PRELIMINARY ENGINEERING AND FINAL DESIGN SERVICES  
FOR  
AT-GRADE CROSSING SAFETY IMPROVEMENTS PROJECT**

<b>CONSULTANT:</b> RailPros, Inc.	<b>AGREEMENT NO.:</b> 14-07	<b>TASK ORDER NO.:</b> 3
		<b>REVISION NO.:</b> 4

<b>TASK ORDER TITLE:</b>	PHASE 3 – FINAL DESIGN SERVICES
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<b>EFFECTIVE DATE OF THIS TASK ORDER:</b> June 1, 2021	<b>TASK ORDER VALUE:</b> \$1,667,074.00
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<b>CONTACT:</b> Robert Williams, P.E.	<b>TELEPHONE:</b> (714) 734-8765
<b>DIRECT:</b> (949) 383-2331	<b>EMAIL:</b> <a href="mailto:robert.williams@railpros.com">robert.williams@railpros.com</a>
<b>ADDRESS:</b> 15265 Alton Parkway, Suite 140, Irvine, CA 92618	

**1. SCOPE OF WORK: CHANGED BY THIS REVISION NO. 4**

The CONSULTANT agrees to perform the services identified Attachment “A”, Scope of Work, which is attached hereto and made a part hereof this **TASK ORDER NO. 3, REVISION NO. 4.**

**2. COMPENSATION: CHANGED BY THIS REVISION NO. 4**

The total amount payable to CONSULTANT under this **TASK ORDER NO. 3, REVISION NO. 4** shall not exceed: **One million six hundred sixty-seven thousand and seventy-four dollars and 00/100s** (\$1,667,074.00), as per Attachment “B” Consultant’s Cost Proposal, and as defined in further detail in SECTION 6 (COMPENSATION AND METHOD OF PAYMENT) of the AGREEMENT. CONSULTANT’s Cost Proposal is attached hereto and made a part hereof this **TASK ORDER NO. 3, REVISION NO. 4.**

<b>TASK ORDER NO. 3</b>	\$1,499,636.00
TASK ORDER NO. 3, REV. NO. 1	\$37,534.00
TASK ORDER NO. 3, REV. NO. 2	\$0.00
TASK ORDER NO. 3, REV. NO. 3	\$0.00
<span style="color: blue;">TASK ORDER NO. 3, REV. NO. 4</span>	<span style="color: blue;">\$129,904.00</span>
<b>TOTAL TASK ORDER AMOUNT</b>	<b>\$1,667,074.00</b>

- 3. **SUBCONTRACTORS: UNCHANGED BY THIS REVISION NO. 4**
- 4. **KEY PERSONNEL: UNCHANGED BY THIS REVISION NO. 4**
- 5. **SBE GOAL: UNCHANGED BY THIS REVISION NO. 4**
- 6. **PERIOD OF PERFORMANCE/NOTICE TO PROCEED**

Work under this **TASK ORDER NO. 3, REVISION NO. 4** shall commence on June 1, 2021 through June 30, 2024.

All other terms and conditions of this AGREEMENT NO. 14-07 remains unchanged.

In witness whereof, this **TASK ORDER NO. 3, REVISION NO. 4** has been executed under the provisions of AGREEMENT NO. 14-07 between SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS - ALAMEDA CORRIDOR-EAST CONSTRUCTION AUTHORITY and the above named CONSULTANT. By signature below, the parties hereto agree that all terms and conditions of this **TASK ORDER NO. 3, REVISION NO. 4** and AGREEMENT NO. 14-07 shall be in full force and effect.

**CONSULTANT:**

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

Authorized Signature: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: Marisa Creter

Print Title: \_\_\_\_\_

Print Title: Executive Director